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Summary

Project Manager with nearly 11 years of experience in the Architecture, Engineering, and Construction (AEC) industry, holding a Diploma in Construction Management and an MSc in Project & Infrastructure Management. Proven expertise in managing residential projects across new builds, renovation, and extension with strong knowledge of CDM regulations, planning conditions, and lifecycle management for JCT and Design & Build contracts. Certified in SMSTS, experienced in property development, and committed to delivering safe, high-quality projects on time and within budget.

<https://sites.google.com/view/profile-portfolio-nc/home>

Skill Highlights

- **Project Management:** Proficient in managing project lifecycles, resource allocation, scheduling (MS Project, Primavera P6), budgeting, cost control, and risk mitigation.
- **Technical Expertise:** Strong background in Health & Safety (SMSTS Certified), CDM regulations, planning conditions, building control, warranty management, and construction software (MS Teams, SharePoint, Excel).
- **Site Coordination & Management:** Experienced in site management, utilities connection, and ensuring project compliance with building codes and specifications.
- **Leadership & Communication:** Skilled in leading cross-functional teams, client relationship management, negotiation, report writing, and documentation control.

Industry Knowledge & Certifications

- **Construction Management & Surveying:** Diploma in Construction Management and Building Surveying (CPD- Janets, Nov 2024), covering UK construction regulations and project management.
- **Property Development & Infrastructure:** Expertise in property development, urban infrastructure, and public works management (CPD, Alison, Oct 2024).
- **Health, Safety & Compliance:** SMSTS Certified, with knowledge of Environmental Management Systems (ISO 14001:2015), Health & Safety regulations, and Asbestos Awareness (ProQual, Apr 2023).
- **Sustainability & Retrofit:** Green Ambassador certification, skilled in retrofit methods and sustainable construction practices (ProQual, City & Guilds, Apr 2023).

Education

Jan 2022-Feb 2023

MSc Project & Infrastructure Management

Brunel University London, UK, MSc.Pass

<https://sites.google.com/view/bridge-inspection-niharika/bridges>

Aug2016-May 2018

Master of Architecture: Construction Management

D.Y Patil College of Architecture, Akurdi, Pune, Maharashtra, India, (65.27%)

Sep 2014-July 2016

Post. Graduate Program: Infrastructure Development Management

NICMAR, Pune, Maharashtra, India, (62%)

Sep 2006-July 2011

Bachelor's degree: Architecture

ABIT- Piloo Mody College of Architecture, Cuttack, Odisha, India, (6.92 CGPA)

Work Experience

Project Manager

Jan 2024 – Present

Westbury Projects Ltd | London

- **Project Management:** Led residential projects within the council, ensuring compliance with Building Codes, safety standards, and contract regulations (JCT/D&B and CDM), while maintaining accurate project registers and procurement processes.
- **Site Coordination:** Conducted site visits to manage RFIs, coordinate with suppliers and subcontractors, and implement cost control measures. This involved enhancing documentation through Microsoft Office tools to improve collaboration among team members and project visibility by 30%.
- **Performance Monitoring:** Developed monthly project reports for valuation, tracked planning permission conditions, building control inspections, and health & safety feedback corrections, ensuring adherence to specifications and achieving an 80% inspection pass rate across multiple projects, including Farnham, Croydon, and Harrow.

Zero Hr contract Lecturer**Aug 2023 - Present***Global Banking School- Bath spa | Stratford*

- Delivered and assessed modules in Building Design, Construction Management, Legal Requirements, and Environmental Technology while mentoring BSc Construction Management students and providing training for aspiring educators, fostering their professional development and practical skills.

Design/Project Manager**Jun 2023 - Jan 2024***Zen Builders Ltd | London*

- Oversee contractual documents, emphasizing JCT agreements for compliance, while managing procurement, site activities, and client coordination.
- Coordinated stakeholder meetings, led basement renovation, ensured compliance with cost estimates and standards, and created architectural drawings using AutoCAD.

Junior Project Manager Industry Training Program**Oct 2022 - Oct 2022***Brainnest, Greater London, England, GBR*

- Designed Medx247 app for NHS clients, (<https://sites.google.com/view/medx247app/project-works-weekly/week-1-week-4-work>)
- Covered project objectives, scope, deliverables, stakeholder engagement, Agile methodology, milestones, risk management, and communication strategy.

Assistant Professor**Feb 2020 - Jan 2022***Symbiosis Skills & Professional University, Kiwale | Pune*

- As a lecturer and mentor, delivered Building Services, Architectural Design, and Construction Technology content, upholding academic standards and incorporating current research.

Assistant Professor**Jun 2018 - May 2019***S.B Patil College of Architecture, Nigadhi | Pune*

- Led B.Arch students in construction, design, and dissertation work, overseeing coursework, exams, and integrating Building Services, Technology, and Materials.

Professional Trainee Internship**Jan 2018 - Mar 2018***B.G Shirke | Pune*

- Analyzed data to support precast construction for high-rise buildings, enhancing efficiency and resolving site issues. Acquired new skills, published in IJER journal on precast element erection, safety, and correct stacking.

Assistant Professor**Feb 2016 - Jun 2016***S.B Patil College of Architecture, Nigadhi | Pune*

- Developed B. Arch students' skills in practical design, site work, architectural standards, design graphics, communication, and technology, overseeing exams and vivas.

Senior Architect**Jan 2014 - Feb 2016***Giamatti Architects & Interior Designer | Pune*

- As Principal Architect, managed high-rise and commercial projects for developer
- Supervised technical documentation, planning, working drawings, site inspections, client meetings, brochures, and intern training for Deccan Residency with Ufasa Builders in Khopoli, ensuring budget compliance Regulatory Standards.
- A 1.26-acre project featuring high-rise residential units with 1 and 2 BHK homes in Khopoli, Maharashtra.

Architect**Dec 2012 - Jul 2013***RSMS Architects PVT.LTD | Delhi*

- Collaborated with international teams as a subcontractor for Aecom on King Khalid Medical City using BIM-Revit.
- Detailed hospital components, such as door schedules, wall panels, and equipment installations, ensuring compliance with Building Codes. The project included a city-within-a-city concept, featuring a 1500-bed hospital, mosque, schools, and recreational amenities.

Assistant Architect**May 2012 - Nov 2012***S. Kumar & Associates | Delhi*

- Created architectural drawings and interior layouts for a Goa shipyard office, residential, and educational buildings, ensuring compliance with Building Codes.

Publications

International Journal of Engineering Research Volume No.7, Issue Special 1, pp : 307-31, Jan 2018 -Precast Element's Erection & Installation At Site – A Case Study